

**Cowley College  
Board of Trustees Official Minutes**

**February 2, 2023**

**I. Call to Order**

The special meeting of the Board of Trustees of Cowley College was called to order on February 2, 2023, at 6:30pm in President's Dining Room inside the McAtee Dining Center, 206 S. 4<sup>th</sup>, Arkansas City, KS.

**Trustees Present**

- Brett Bazil, Chair
- Dr. Steve Abrams, Vice Chair
- Dr. Alan Marcotte, Trustee
- Bob McGregor, Trustee
- David Stanley, Trustee
- Gary Wilson, Trustee
- Glennis Zimmerman, Trustee (via Zoom)

**Staff**

- Dr. Randy Smith, President
- Tiffany Vollmer, Board Clerk
- David Andreas, Legal Counsel
- A large group of Cowley College employees

**Public**

- A large group of Cowley County citizens

The Invocation was presented by David Stanley.

**II. First Executive Session**

Brett Bazil introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees enter into executive session to discuss non-elected personnel, regarding the employee performance, pursuant to the exception related to non-elected personnel for 30 minutes, beginning at 6:35 p.m. and reconvening in open session at 7:05 p.m. in the same room. The Board requested David Andreas be present in the executive session.

The motion was seconded by Dr. Steve Abrams and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

Motion carried.

The meeting then resumed in open session at 7:05 p.m.

Dr. Steve Abrams introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees amend the published agenda to extend the first executive session to discuss non-elected personnel, regarding employee performance, pursuant to the exception for discussion related to non-elected personnel for 30 minutes, beginning at 7:06 p.m. and reconvening in open session at 7:36 p.m. in the same room. The Board requested David Andreas be present in the executive session.

The motion was seconded by Gary Wilson and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

The meeting then resumed in open session at 7:36 p.m.

### III. Second Executive Session

Dr. Steve Abrams introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees enter into executive session to discuss non-elected personnel, regarding the employee performance, pursuant to the exception related to non-elected personnel for 30 minutes, beginning at 7:36 p.m. and reconvening in open session at 8:06 p.m. in the same room. The Board requested David Andreas and Dr. Randy Smith be present in the executive session.

The motion was seconded by Bob McGregor and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

Motion carried.

The meeting then resumed in open session at 8:06 p.m.

### IV. Third Executive Session

Dr. Steve Abrams introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees enter into executive session for consultation with the College attorney, regarding a matter which would be deemed privileged in the attorney-client relationship, pursuant to the exception related to attorney client privilege 15 minutes, beginning at 8:08 p.m. and reconvening in open session at 8:23 p.m. in the same room. The Board requested David Andreas be present in the executive session.

The motion was seconded by and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

Motion carried.

The meeting then resumed in open session at 8:23 p.m.

Dr. Steve Abrams introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees amend the published agenda to extend the third executive session for consultation with the College attorney, regarding a matter which would be deemed privileged in the attorney-client relationship, pursuant to the exception related to attorney client privilege 10 minutes, beginning at 8:25 p.m. and reconvening in open session at 8:35 p.m. in the same room. The Board requested David Andreas be present in the executive session.

The motion was seconded by Gary Wilson and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

Motion carried.

The meeting then resumed in open session at 8:35 p.m.

Dr. Alan Marcotte introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees terminate the employment of Dr. Randy Smith pursuant to paragraph 11 of the Employment Agreement dated July 11, 2022, effective immediately.

The motion was seconded by Bob McGregor and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

Motion carried.

Dr. Alan Marcotte introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees appoint Dr. Michelle Schoon as the interim President, effective immediately, until a formal search for a new president can be conducted.

The motion was seconded by Gary Wilson and the following votes were cast:

Chair Bazil	Aye	Trustee Stanley	Aye
Vice Chair Abrams	Aye	Trustee Wilson	Aye
Trustee Marcotte	Aye	Trustee Zimmerman	Aye
Trustee McGregor	Aye		

**Motion carried.**

**V. Adjournment**

**With no other business to be considered, Chair Bazil declared the meeting adjourned at 8:38 p.m.**

A handwritten signature in black ink, appearing to read "Tiffany Vollmer". The signature is written in a cursive, flowing style.

**Tiffany Vollmer  
Board Clerk**