

**Cowley College
Board of Trustees Official Minutes**

July 27, 2022

I. Call to Order

The special meeting of the Board of Trustees of Cowley College was called to order on July 27, 2022, at 4:00pm in Wright Room of the Brown Center, 215 S. 2nd, Arkansas City, KS.

Trustees Present

- Gary Wilson, Chair**
- Glennis Zimmerman, Vice Chair**
- Dr. Steve Abrams, Trustee**
- Brett Bazil, Trustee**
- Bob McGregor, Trustee**
- Marla Sexson (Via Zoom)**

Staff

- Dr. Randy L. Smith, President**
- Tiffany Vollmer, Board Clerk**
- Holly Harper, VP of Finance and Administration**
- Dr. Michelle Schoon, VP of Academic Affairs**
- Kristi Shaw, VP of Enrollment Management**
- Jenette Hanna, Director of Human Resources,**
- Rama Peroo, Director of Institutional Communications and Public Relations**
- Joe Shriver, Bus Driver and Inventory Specialist – Trustee candidate**

Guests

- John Shelman, Cowley CourierTraveler**
- David Stanley, Trustee candidate**
- Dr. Alan Marcotte, Trustee candidate**

The Invocation was presented by Bob McGregor.

II. Personnel Transactions

A. 2022-2023 Master Agreement

College Administration and the Cowley Education Association requested approval of the proposed 2022-2023 Faculty Master Agreement. Approving the changes to the Master Agreement allows administration and the CEA to sign the agreement and issue contracts for the 2022-2023 academic year.

Gary Wilson introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees approves the changes to the 2022-2023 Faculty Master Agreement, allowing administration and the CEA to sign the agreement and issue faculty contracts for the 2022-2023 academic year.

The motion was seconded by Dr. Steve Abrams and the following votes were cast:

Gary Wilson	Aye	Brett Bazil	Aye
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Glennis Zimmerman	Aye	Bob McGregor	Aye
Dr. Steve Abrams	Aye	Marla Sexson	Aye

Motion carried.

B. Personnel Approvals

The College President is responsible for the overall operation of the college, its facilities and personnel. Chair Wilson requests that the President of the College, as Chief Executive Officer, be delegated authority by the Board of Trustees to execute necessary personnel transactions to best serve the college, staff, and students effectively and efficiently to fulfill our mission. The Board of Trustees will be provided a report detailing new hires and terminations at their regular monthly meeting.

Dr. Steve Abrams introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees authorizes a change in past practice, transferring authority to the College President to appoint members of the administrative and teaching staff, and other such officers of the College, agents and employees, as may be required to carry out the provisions of the law and to fix and determine within state adopted standards their qualifications, duties, compensation, terms of office, or employment and all other items and conditions of employment.

FURTHER RESOLVED, that the Board of Trustees will be presented with a monthly report of all personnel transactions and this report will be formally approved within the consent agenda.

The motion was seconded by Brett Bazil and the following votes were cast:

Gary Wilson	Aye	Brett Bazil	Aye
Glennis Zimmerman	Aye	Bob McGregor	Aye
Dr. Steve Abrams	Aye	Marla Sexson	Aye

Motion carried.

III. Discussion Agenda

A. Trustee Vacancies

In accordance with K.S.A. 71-201(15), notices were published in the Cowley CourierTraveler for the vacancy of Dr. Harold Arnett on December 18, 2020, and the vacancy of Christopher Swan on May 21, 2022.

Applications were received for the two vacancies by the following Cowley County residents:

- **Dr. Alan Marcotte, Winfield, KS**
- **Joseph Shriver, Arkansas City, KS**
- **David Stanley, Arkansas City, KS**

Chair Wilson requested the Board discuss the filling of the two trustee vacancies.

Glennis Zimmerman introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees agrees to fill both vacant seats on the Board.

The motion was seconded by Bob McGregor and the following votes were cast:

Gary Wilson	Aye	Brett Bazil	Aye
Glennis Zimmerman	Aye	Bob McGregor	Aye
Dr. Steve Abrams	Aye	Marla Sexson	Aye

Motion carried.

Bob McGregor introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees appoint David Stanley to fill the vacant seat of Dr. Harold Arnett, a term expiring in January 2024.

FURTHER RESOLVED, that the Board of Trustees appoint Dr. Alan Marcotte to fill the vacant seat of Christopher Swan, a term also expiring in January 2024.

The motion was seconded by Dr. Steve Abrams and prior to the vote, Trustee Zimmerman requested each candidate be given the chance to address the Board to share a brief introduction of themselves. Each of the three trustee candidates then addressed the Board.

The following votes were then cast:

Gary Wilson	Aye	Brett Bazil	Aye
Glennis Zimmerman	Aye	Bob McGregor	Aye
Dr. Steve Abrams	Aye	Marla Sexson	Aye

Motion carried.

IV. Adjournment

With no other business to be considered, Vice Chair Zimmerman declared the meeting adjourned at 4:23 pm.



**Tiffany Vollmer
Board Clerk**