

**Cowley College  
Board of Trustee Official Minutes**

**December 16, 2019**

A meeting of the Board of Trustees of Cowley College was called to order on December 16, 2019 at 6:00 pm, in the President's private dining room inside of the McAtee Dining Center, 200 S. 4<sup>th</sup> in Arkansas City.

**Trustees**      Present      Jill Long - Chair  
JoLynn Foster  
Nancy Burger  
Ned Graham  
Bob Juden  
Brian Sanderholm  
Gary Wilson  
Glennis Zimmerman

**Staff**

Dr. Dennis C. Rittle, President  
Tiffany Vollmer, Board Clerk  
David Andreas, Legal Counsel  
Dr. Michelle Schoon, VP of Academic Affairs  
Dr. Gloria Walker, VP of Finance and Administration  
Dr. Kori Gregg, VP of Institutional Advancement  
Paul Erdmann, VP of Information Technology  
Kristi Shaw, Executive Director of Enrollment Management  
Debbie Phelps, Executive Director of Institutional Effectiveness  
Jason O'Toole, Executive Director of Student Affairs  
Shane Larson, Athletic Director  
Pam Smith, Faculty Liaison  
Rama Peroo, Dir. of Instit. Communications and Public Relations  
Todd Ray, Director of Maintenance and Grounds

**Guests**

Dr. Annaria Barnds, Willdan Group (by phone)  
Charles Zitnik, D. A. Davidson and Co. (by phone)  
Jessica Lucas, Government Affairs Liaison, (by phone)  
John Shelman, Cowley CourierTraveler  
Michael Bergagnini, Citizen  
Harold Arnett, Citizen

**Invocation**

The Invocation was presented by Nancy Burger

**Approval of Board Minutes**

Bob Juden introduced and moved the adoption of the following resolution:

**RESOLVED, that the Minutes of the regular meeting of the Board of Trustees, conducted on November 18, 2019 are hereby adopted and the Board Clerk is directed to file the Minutes with the official records of the College.**

**The motion was seconded by JoLynn Foster and the following votes were cast:**

<b>Nancy Burger</b>	<b>Aye</b>	<b>Jill Long</b>	<b>Aye</b>
<b>JoLynn Foster</b>	<b>Aye</b>	<b>Brian Sanderholm</b>	<b>Aye</b>
<b>Ned Graham</b>	<b>Aye</b>	<b>Gary Wilson</b>	<b>Aye</b>
<b>Bob Juden</b>	<b>Aye</b>	<b>Glennis Zimmerman</b>	<b>Aye</b>

**Motion carried.**

**Financial Reports**

**JoLynn Foster introduced and moved the adoption of the following resolution:**

**RESOLVED, that the receipt of the Financial Reports for the month ending November 30, 2019 are hereby acknowledged and the Treasurer is directed to file said reports with the financial records of the college for audit, according to the policies of the Board of Trustees and the Statutes of the State of Kansas.**

**The motion was seconded Bob Juden and the following votes were cast:**

<b>Nancy Burger</b>	<b>Aye</b>	<b>Jill Long</b>	<b>Aye</b>
<b>JoLynn Foster</b>	<b>Aye</b>	<b>Brian Sanderholm</b>	<b>Aye</b>
<b>Ned Graham</b>	<b>Aye</b>	<b>Gary Wilson</b>	<b>Aye</b>
<b>Bob Juden</b>	<b>Aye</b>	<b>Glennis Zimmerman</b>	<b>Aye</b>

**Motion carried.**

**Bills & Claims**

**Ned Graham introduced and moved the adoption of the following resolution:**

**RESOLVED, that the approved fiscal officers of the College are hereby authorized and directed to execute payment of all bills and claims as presented herein:**

**Financial Aid Funds/Student Refund Check \$157,104.56 (net 453,761.31). General Operating Activities disbursements include College Operating \$1,106,562.28 (net \$1,106,462.28) and Federal Funds \$8,555.49; for a total written of \$1,115,117.77 (net \$1,115,017.77). Additionally, the Vice President of Finance and Administration has provided a reconciliation of the summary written checks of bills and claims to the detailed written checks of bills and claims report for the month ending November 30, 2019. Vice President of Finance and Administration is, hereby, directed to file the purchase requisitions, purchase orders, and all supporting documents for audit according to the policies of the Board of Trustees, and the Statutes of the State of Kansas.**

The motion was seconded by JoLynn Foster and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

**Communications**

- 1) Dr. Rittle delivered a College update:
  - Recognized Debbie Phelps, Executive Director of Institutional Effectiveness, for the work she does to improve the College data analysis.
  - The college continues to work on improving enrollment with the winter session looking strong. Thanked the enrollment team for the work that they do.
  - Shared information about partnerships between the College and Skyline Corporation and GE Aviation.
  - Recognized the outgoing Board Chair, Jill Long and outgoing Trustee, JoLynn Foster for their service on the Board of Trustees.
- 2) Jessica Lucas, Government Affairs Liaison, provided a legislative update via phone.
- 3) Thank you to Cowley College from Ark City First Assembly of God.
- 4) Thank you to Cowley College from Mulvane Education Foundation
- 5) Merry Christmas to the Board of Trustees from Andreas Law Office

**Board Reports**

- 1) Vice Chair Juden and Dr. Rittle served on a trustee and president leadership panel regarding best practices between presidents and trustees at the Kansas Community College Leadership Institute’s meeting on December 5<sup>th</sup> at Hutchinson Community College. Vice Chair Juden provided a brief recap.
- 2) Trustee Burger and Dr. Rittle attended the KACCT Quarterly Meetings, held December 6-7 at Johnson County Community College in Overland Park. Trustee Burger provided brief recap of the meetings.
- 3) The Trustee Finance Subcommittee requested the Board receive a deferred maintenance update from Willdan Group. Dr. Annaria Barnds, Business Development Engineer, provided an update on next steps.

- 4) The Trustee Finance Subcommittee and College Administration requested the Board of Trustees authorize the execution of the deferred maintenance Equipment Lease/Purchase Agreement and Escrow and Account Control Agreement and all associated documentation.

Bob Juden introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees authorize the execution and delivery of an Equipment Lease/Purchase Agreement and Escrow and Account Control Agreement with respect to the acquisition, financing and leasing of certain equipment for the public benefit within the terms provided herein; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the totality of all transactions contemplated by this resolution.

**WHEREAS**, Cowley County Community College (the “Lessee”), a community college duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of Kansas, is authorized by the laws of the State of Kansas to acquire, finance and lease personal property for the benefit of the Lessee in the performance of its governmental functions and to enter into contracts with respect thereto; and

**WHEREAS**, the Board of Trustees of the Lessee (the “Board”) has determined that the Lessee has immediate need for energy conservation improvements to be located in the buildings and on property owned and operated by the Lessee (collectively, the “Equipment”) to further the Lessee’s governmental and public purpose, but does not have sufficient moneys on hand legally available to acquire and install the Improvements for its use; and

**WHEREAS**, the Board has entered into an Engineered Savings Contract with Willdan Energy Solutions to purchase, install and service the Equipment and to provide other services for the purpose of achieving cost reductions within certain buildings and on certain property owned and operated by the Lessee; and

**WHEREAS**, the Equipment constitutes “energy conservation measures” pursuant to the provisions of K.S.A. 75-37,125 et seq. (the “Act”), and the Lessee is permitted to enter into a lease purchase agreement for the Equipment; and

**WHEREAS**, the Lessee desires to acquire, finance and lease the Equipment constituting personal property necessary for the Lessee to perform essential governmental functions; and

**WHEREAS**, in order to acquire such Equipment, the Lessee proposes to enter into that certain Equipment Lease/Purchase Agreement (the “Lease”) with Bank of America, National Association (or one of its affiliates), as lessor, (the “Lessor”), the form of which has been presented to the governing body of the Lessee at this meeting; and

**WHEREAS**, in connection with the execution and delivery of the Lease and the acquisition of the Equipment, the Lessee proposes to enter into an Escrow and Account Control Agreement (the “Escrow Agreement”) with the Lessor and The Huntington National Bank (the “Escrow Agent”), the form of which has been presented to the governing body of the Lessee at this meeting; and

**WHEREAS**, the Lessee proposes to adopt a Tax and Disclosure Compliance Procedure (the “Compliance Procedure” and, together with the Lease and the Escrow Agreement, the

“Agreements”) for the purpose of setting out general procedures for the Lessee to continuously monitor and comply with the federal income tax requirements set out in the Internal Revenue Code of 1986, as amended, and the applicable Regulations and rulings issued by the U.S. Treasury Department (“Regulations”), the form of which has been presented to the governing body of the Lessee at this meeting; and

WHEREAS, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into and adopt the Agreements and the other documentation relating to the acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Trustee of Cowley County Community College as follows:

**Section 1. Findings and Determinations.** It is hereby found and determined that the terms of the Agreements, in the forms presented to the Board of Trustees of Lessee at this meeting (copies of which shall be filed in the records of the Lessee), are in the best interests of the Lessee for the acquisition, financing and leasing of the Equipment.

**Section 2. Approval of Documents.** The form, terms and provisions of the Agreements are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Chair of the Board of Trustees of the Lessee the execution of such documents being conclusive evidence of such approval; and the Chair of the Board of Trustees of the Lessee is hereby authorized and directed to execute, and the Clerk of the Board of Trustees of the Lessee is hereby authorized and directed to attest as needed, the Agreements and any related Exhibits attached thereto and to deliver the Agreements (including such Exhibits) to the respective parties thereto.

**Section 3. Expenditure of Funds in Anticipation of Financing; Declaration of Official Intent.** In order to permit and expedite the acquisition, remodeling and equipping of the Equipment and realization of the public benefits to be derived from it, the Lessee has or may expend lawfully available funds prior to execution and delivery of the Lease, to be reimbursed upon execution and delivery of the Lease. The maximum amount to be advanced by Lessor to Lessee pursuant to the Agreements is \$2,100,000, which shall include costs of the Equipment and costs related to the delivery of the Agreements. This Resolution shall constitute a declaration of official intent under Regulations Section 1.150-2.

**Section 4. Election Regarding Certain Contractual Provisions.** In complying with the provisions of the Act relating to the Equipment as energy conservation measures, the Lessee is also relying on the provisions of the Act that make the ten-year limitation set forth in K.S.A. 71-201(b)(9) inapplicable to the Lease. In addition, the Board of Trustees hereby elects, by resolution approved by a majority of the Board of Trustees, to omit the mandatory contract provisions prescribed by the Kansas Department of Administration in form DA-146a, as amended, from the Agreements and the lease purchase transaction contemplated thereby, provided, however, that this election does not authorize the waiver or omission from the Agreements of the provisions of K.S.A. 71-201a or 71-201b, as amended.

**Section 5. Other Actions Authorized.** The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby (including without limitation the execution and delivery of a Final Acceptance Certificate, Disbursement Requests, and a Federal Tax Certificate, all as contemplated in the Agreements) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

**Section 6. Appointment of Authorized Lessee Representatives.** The Chair of the Board of Trustees of the Lessee and Vice President for Finance and Administration of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreements until such time as the Board of Trustees of the Lessee shall designate any other or different authorized representative for purposes of the Agreements.

**Section 7. Severability.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

**Section 8. Repealer.** All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency with respect to this Resolution. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

**Section 9. Effective Date.** This resolution shall be effective immediately upon its approval and adoption.

The motion was seconded by Glennis Zimmerman and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

- 5) The College is nearing the end of its current lease of the Wichita Downtown Center. The Trustee Finance Subcommittee requested Board approval to exercise the right to renew the lease for one three-year option term upon the same terms and conditions except for rental by the giving of not less than 180-days prior written notice to the landlord. Monthly rent during the option term shall be in the amount of \$6,050.00, payable monthly in advance.

Bob Juden introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees exercises the right to renew the Wichita Downtown Center lease for one three-year option term upon the same terms and conditions except for

rental by the giving of not less than 180 days prior written notice to the landlord. Monthly rent during the option term shall be in the amount of \$6,050.00, payable monthly in advance.

The motion was seconded by Nancy Burger, and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Nay
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

- 6) The College is currently engaged in a lease to own agreement on the Mulvane Science, Engineering and Academic Center (formerly named Bloomenshine). The Trustee Finance Subcommittee and College administration requested Board approval to exercise the option to purchase the leased premises for the residual sum of \$137,000.00.

JoLynn Foster introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees exercise the option to purchase the Mulvane Science, Engineering and Academic Center (formerly named Bloomenshine) for the residual sum of \$137,000.00.

The motion was seconded by Ned Graham, and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Nay
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

- 7) The College recently received an offer to purchase a 1.4-acre piece of property at 615 W. Chestnut Ave in Arkansas City, near Carver Park. An appraisal of the property has been completed, valuing the property at \$7,500. At the November 18<sup>th</sup> meeting, The Board of Trustees Tabled the discussion of this property until the December Board meeting to gather more information on the property.

Gary Wilson introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees forgo the purchase of property at 615 W. Chestnut Ave. in Arkansas City for the cost of \$7,500.

The motion was seconded by Brian Sanderholm, and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Abstain	Gary Wilson	Aye

Bob Juden                      Nay                      Glennis Zimmerman                      Aye

Motion carried.

- 8) College administration was recently presented with a contract to purchase the historic Carnegie Library located at 215 W. 5<sup>th</sup> Ave. in Arkansas City for \$300,000 paid in installments over the next 9 years. The Trustee Finance Subcommittee recommended the Board decline the offer to purchase the library based on the cost of the initial purchase and the anticipated costs of necessary renovations.

Ned graham introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees decline the current proposed offer to purchase the Carnegie Library for a cost of \$300,000.

The motion was seconded by Gary Wilson and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

Gary Wilson introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees form a subcommittee to conduct a feasibility study on the acquisition and renovation of the Carnegie Library with donor funds, and charge Dr. Walker to assist the Trustee committee in negotiations of the price to purchase the building.

The motion was seconded by Glennis Zimmerman and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

- 9) The Board of Commissioners of Cowley County, Kansas will hold a public hearing on Tuesday, December 17, 2019 at 6:00 p.m. in the Assembly Room on the first floor of the Cowley County Courthouse, 311 E. 9<sup>th</sup> Avenue, Winfield, Kansas, for the purpose of considering an application from Zeeco, Inc./Winfield Industrial Properties, LLC, Inc. for a 9-year property tax exemption-incentive. The Company is located at 22695 D St., Strother Field Industrial Park, Winfield, Kansas. The purpose of the hearing will be to discuss their application for real and personal property tax exemption for economic development purposes. The Board of Trustees are invited to attend the public hearing to ask questions or share concerns.

## Administrative Reports

The following Administrative Reports were reviewed:

- 1) The Board completed their second reading of Board policies 105.00 – Board Policy Approval, 255.00 – Withdrawal from Classes, and 265.00 Credit for Prior Learning. Additionally, the Board completed their first reading of Board policies 248.00 – Compensation for Sponsors of Clubs and Organizations, 258.00 – Class Rosters, and 452.00 – Intercollegiate Athletics.

Gary Wilson Introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees decline approval of Board Policy 105.00 – Board Policy Approval as presented.

The motion was seconded by Brian Sanderholm, and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

Glennis Zimmerman introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees approve the revised Board Policy 255.00 – Withdrawal from Classes as presented.

The motion was seconded by Nancy Burger and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Gary Wilson introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustee approve the revised Board Policy 265.00 – Credit for Prior Learning as presented.

The motion was seconded by Bob Juden and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

2) Dr. Gloria Walker, VP of Finance and Administration presented the following procurement items:

The coordinator of the Perkins Grant solicited proposals for a Sim Recording Simulation System and an Automotive Diagnostic Scanner. Both products are over the \$10,000 threshold. The Administrative Council has approved those products be presented to the Board of Trustees for approval to purchase, as the amounts exceed the administration’s threshold to purchase. (See attached documentations of all proposals)

The products are as follows:

- Automotive Diagnostic Scanner – this is a sole source product, and the sole source letter and proposal are attached for the Board of Trustees review. The cost of the product is \$47,896.76.
- Sim Recording Simulation System – Two companies submitted proposal as follows:
  - B-Line - \$47,848.00
  - B-Line - \$23,000.00
  - KbPort - \$20,118.32

The Perkins Coordinator and faculty recommended the purchase of the KbPort for a proposed price of \$20,118.32. KbPort met all the criteria of the solicited product; whereas B-Line’s comparable price product did not meet the criteria requested. The higher priced B-Line product was very similar to what KbPort provided, however, the price was too high.

Administration requested Board of Trustees approval to purchase of the B-Line Sim Recording Simulation System for a price of \$20,118.32 plus shipping, handling, and installation, if needed. The product will be purchased with Perking Grant funds.

Nancy Burger introduced and moved the adoption of the following resolution:

**RESOLVED**, that the Board of Trustees approve the purchase of the B-Line Sim Recording Simulation System for a price of \$20,118.32 plus shipping, handling, and installation, if needed, using Perkins Grant funds.

The motion was seconded by Ned Graham and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

3) The Transportation Report indicated total mileage of 24,835 for the month ending, November 2019.

Bob Juden introduced and moved the adoption of the following resolution:

RESOLVED, that the actions described in the Board Policies, Finance and Administration, Academic Affairs, Information Technology, Institutional Advancement, Institutional Effectiveness, Enrollment Management, Student Affairs, Sumner Campus Operations, Faculty, Athletics and Transportation reports, are hereby approved, and all correspondence relating thereto be received and filed for future reference.

The motion was seconded by Ned Graham and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

**Personnel Transactions**

Gary Wilson introduced and moved the adoption of the following resolution:

RESOLVED, that President, Dr. Dennis C. Rittle and Chair of the Board of Trustees, Jill Long, are hereby authorized to execute the following personnel transactions as presented.

Resignations:

- Mica Runnels, Academic Coordinator of Upward Bound, effective January 3, 2020

Staff:

- Maria Camarena, Custodian, at an hourly rate of \$11.46, plus staff fringe benefits, effective December 17, 2019.
- Kevin Strecker, Maintenance Technician, at an hourly rate of \$15.00, plus staff fringe benefits, effective December 17, 2019.

The motion was seconded by JoLynn Foster and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

**Board Appointments**

According to the Policies adopted by the Board of Trustees and Laws of the State of Kansas, a Secretary, a Treasurer, and an Attorney for the Board shall be appointed each year. These officers may not be members of the Board of Trustees, and serve at the pleasure of the Board.

David Andreas, Legal Counsel, has submitted a proposed contract. His retainer fee will remain \$400.00 per month and the hourly rate will remain \$200.00.

Bob Juden introduced and moved the adoption of the following resolution:

RESOLVED, that the following appointments and terms of employment are approved effective January 1, 2020 through the regularly scheduled Board meeting in January 2021.

Tiffany D. Vollmer is appointed to serve as Clerk of the Board;

Dr. Gloria J. Walker is appointed as Treasurer of the Board; and

David W. Andreas is appointed to serve as Attorney for the Board at a monthly retainer fee of \$400.00.

FURTHER RESOLVED, that for said compensation, David W. Andreas agrees to provide all legal services required by the College for dates stated above, excluding:

- Legal action concerning College Bond issues;
- Professional negotiations with College personnel;
- Law suits involving the College of the Board of Trustees; and
- Acquisition of real estate.

The motion was seconded by Nancy Burger and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

**Election of Officers**

According to the Policies adopted by the Board of Trustees and Laws of the State of Kansas, officers for the year January 1, 2020 through the regularly scheduled Board meeting in January 2021 shall be elected at the regular meeting of the Board in December 2019 to take effect January 1, 2020. Positions to be filed include:

A Chairperson, who shall: (Bob Juden)

- preside at all meetings of the Board;
- sign all warrants ordered by the Board to be drawn by the Treasurer;
- call special meetings of the Board;
- perform any other duty required by law or assigned by the Board.

A Vice-Chairperson, who shall perform the duties of the Chairperson in the absence of the Chairperson or in the event of his inability to serve. (Nancy Burger)

A nominating committee, who shall consist of the Chairperson and Vice-Chairperson. (Bob Juden and Nancy Burger)

A Past-Chairperson, who shall serve as an advisor to the Chairman of the Board. (Jill Long)

A voting delegate to the Kansas Association of Community Colleges Trustees (KACCT). (Dr. Harold Arnett)

An alternate delegate to the Kansas Association of Community College Trustees (KACCT). (Glennis Zimmerman)

A voting delegate to the Association of Community Colleges Trustees (ACCT). (Gary Wilson)

An alternate delegate to the Association of Community College Trustees (ACCT). (Ned Graham)

A Trustee representative for professional negotiations. (Glennis Zimmerman)

A Trustee representative designated to open bids received for College purchases. (Brian Sanderholm)

A Trustee representative to the Cowley College Foundation Association. (Nancy Burger)

A Trustee representative to the Tiger Booster Club. (Brian Sanderholm)

Three Trustees to serve on the Finance Sub-Committee (Jill Long, Dr. Harold Arnett, Bob Juden)

Three Trustees to serve on the Academic Sub-Committee (Glennis Zimmerman, Nancy Burger, Ned Graham)

Three Trustees to serve on the Board Policy Sub-Committee (Gary Wilson, Ned Graham, Bob Juden)

Bob Juden introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees evaluate the slate of officers understanding that it is what the Board has historically done, but may not be in accordance with the Board procedure manual.

The motion was seconded by Nancy Burger and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Nay
Bob Juden	Aye	Glennis Zimmerman	Nay

Motion carried.

Bob Juden introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustees adopt the 2020 Board officers as recommended by the nominating committee (Jill Long and Bob Juden).

The motion was seconded by JoLynn Foster and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Nay
Bob Juden	Aye	Glennis Zimmerman	Nay

Public Comment

Michael Bergagnini addressed the Board regarding excessive property purchases.

Other Business

Adjournment

Gary Wilson introduced and moved the adoption of the following resolution:

RESOLVED, that the Board of Trustee adjourn from the regular meeting.

The motion was seconded by JoLynn Foster and the following votes were cast:

Nancy Burger	Aye	Jill Long	Aye
JoLynn Foster	Aye	Brian Sanderholm	Aye
Ned Graham	Aye	Gary Wilson	Aye
Bob Juden	Aye	Glennis Zimmerman	Aye

Motion carried.

With no other business to be considered, Jill Long, Board Chair, declared the meeting adjourned at 7:57pm.



Tiffany Vollmer  
Board Clerk