Installing Microsoft Office applications on your personal device.

Log in to your Cowley College email account, (1) click on the 9 dots in the upper left corner, then (2) click on the "Microsoft 365" icon.



In the next window, (1) Click on "Install and more", (2) then in the dropdown menu select "Install Microsoft 365 Apps."





Click on "install Office" in the Office apps & devices section.

When the download has finished go to your "Downloads" folder. On Windows PC double-click the "OfficeSetup.exe" file to install. For Macintosh computers double-click on the "Microsoft_365...Installer" file.