



## Administrative Procedure (Reference [BP184.00 BLOODBORNE PATHOGENS EXPOSURE CONTROL](#))

This administrative procedure is for employees and/or students who acquire a communicable disease or a life-threatening illness, which may affect their health, safety, welfare, and that of others with whom they have contact.

### Reporting Suspected Communicable Diseases

Employees and students should report suspected cases of communicable disease to the following College personnel. If the first contact is not available, contact the next person/department in the order listed.

1. Public Safety Department – 620-441-5599 or [security@cowley.edu](mailto:security@cowley.edu)
2. Director of Public Safety – 620-660-5010 or [matt.stone@cowley.edu](mailto:matt.stone@cowley.edu)
3. Executive Director of Student Services – 620-442-5206 or [kristi.shaw@cowley.edu](mailto:kristi.shaw@cowley.edu)