The College will award course credit for non-traditional educational experience validated by performance on approved examinations, military training transcripts, certifications and professional credentials or evaluation of experiential learning through life experience. Administration of examinations or evaluation procedures for granting credit shall be authorized by the Chief Academic Officer. The student shall pay all fees related to the administration of the examination or evaluation of credit but will not be charged for the tuition for the hours of credit applied through prior learning. The associate degree of vocational certificate requires 15 credit hours earned in residence at Cowley College. College Level Examination Program (CLEP), advanced standing, or other non-graded hours awarded by Cowley College will not count toward satisfying residence hours.

**Standardized Exams:**
1. Students must complete 12 semester hours at Cowley with a GPA of 2.0 or higher before Advanced Placement or CLEP credit is listed on the transcript.
2. A maximum of 15 semester hours of credit may be awarded to a student who scores at a level established by the College Entrance Examination Board (CEEB) on one or more of the subject matter examinations CLEP or the CEEB Advanced Placement tests.
3. A maximum of 15 semester hours may be awarded to a student who meet the required scores on the International Baccalaureate Exams (IB). (Refer to the subject level exams and required scores for IB Credit published by the Registrar)
4. Credit will be awarded for ACT or SAT scores that meet the required scores established by the Registrar’s office. Credit for the appropriate course will appear on the Cowley College transcript with a grade of "CR."

**Military Credits:**
5. A maximum of 20 semester hours may be awarded to a student who scores at the level established by the American Council on Education (ACE) for the United States in accordance with Board Policy 264.

**Certifications and Professional Credential:**
6. Industry related certifications and professional licenses may qualify to earn college credit for a specific course if directly aligned with a college course or program curriculum. An evaluation will be conducted and credit awarded upon approval. The college uses ACE guidelines as an evaluation tool.

**Evaluation of Life Experience:**
7. A maximum of 20 semester hours may be awarded to a student through evaluation of life experiences, based on the Registrar’s published guidelines for earning college credit through evaluation of life experience.

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